

Lincoln University Board of Curators

April 25, 2024

OPEN SESSION - Part I

1. Call to Order:

The Lincoln University Board of Curators Open Session was officially called to order by Board President Victor B. Pasley at 8:30 a.m., on Thursday, April 25, 2024, in the Board Room, 201 Young Hall, on the Lincoln University campus, Jefferson City, Missouri.

1. A. Roll Call: Curators present were: Vernon V. Bracy, Stacia R. Bradley Brown, Richard G. Callahan, Victor B. Pasley, Richard R. Popp, Terry Rackers, and Tina R. Shannon. Curator Everidge Cade was absent.

Rose Ann Ortmeyer recorded the minutes.

2. Motion for Closed Session:

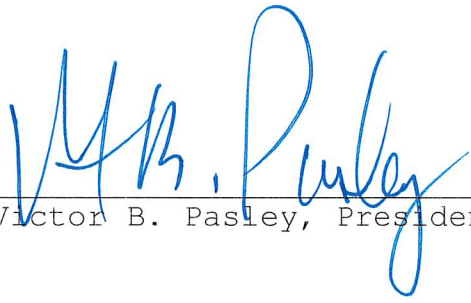
Curator President Pasley asked that the Board be given the authority to commence a closed meeting, possible closed vote, and possible closed record as follows: (1) "Legal actions, causes of action or litigation involving a public governmental body;" (3) "Hiring, firing, disciplining or promoting of particular employees;" (6) "Scholastic probation, expulsion, or graduation of identifiable individuals;" (11) "Specifications for competitive bidding, until either the specifications are officially approved by the public governmental body or the specifications are published for bid;" (12) "Sealed bids and related documents, until the bids are opened; and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected;" (13) "Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment;" and (14) "Records which are protected from disclosure by law."

Curator Callahan so moved. Curator Popp seconded the motion. Motion carried as follows:

Curator Bracy	Yes	Curator Bradley Brown	Yes
Curator Callahan	Yes	Curator Pasley	Yes
Curator Popp	Yes	Curator Rackers	Yes
Curator Shannon	Yes		

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Part I - April 25, 2024

Part I of the Open Session of the Lincoln University Board of Curators recessed at 8:32 a.m.

A handwritten signature in blue ink, appearing to read "V. B. Pasley", written over a horizontal line.

Victor B. Pasley, President

A handwritten signature in blue ink, appearing to read "Tina Shannon", written over a horizontal line.

Tina Shannon, Secretary

Lincoln University Board of Curators

April 25, 2024

OPEN SESSION - Part II

1. Call to Order:

Part II of the Lincoln University Board of Curators Open Session was officially called to order by Board President Victor B. Pasley at 1:15 p.m., on Thursday, April 25, 2024, in the Board Room, 201 Young Hall, on the Lincoln University campus, Jefferson City, Missouri.

1. A. Roll Call: Curators present were: Vernon V. Bracy, Stacia R. Bradley Brown, Everidge Cade, Richard G. Callahan, Victor B. Pasley, Richard Popp, and Tina Shannon. Curator Terry Rackers was absent. Nia Walker, Student Representative to the Board of Curators, was also present. Rose Ann Ortmeyer recorded the minutes.

2. Approval of the Open Session Agenda (Enclosure 1):

Curator Callahan moved for approval of the Open Session Agenda as distributed. Curator Shannon seconded the motion. Motion carried.

3. Approval of the February 8, 2024, February 22, 2024, March 8, 2024, and March 15, 2024, Open Session Minutes (Enclosure 2):

Curator Popp moved for approval of the February 8, 2024, February 22, 2024, March 8, 2024, and March 15, 2024, Open Session Minutes. Curator Callahan seconded the motion. Motion carried.

4. Report from the President of the Lincoln University Board of Curators - Victor B. Pasley:

4. A. Report from the Student Representative - Nia Walker:

The Student Representative to the Board of Curators, Nia Walker, gave a brief report on behalf of the students.

5. Report from the Office of the President - Dr. John B. Moseley:

President John B. Moseley gave a brief report on recent activities.

5. A. Progress Report from the Faculty Senate - Dr. Brian Norris, Chair:

Dr. Brian Norris, Chair of the Faculty Senate, gave a brief report. The report was for informational purposes.

5. B. Progress Report from the Staff Council - Dr. Danisha Williams and Ms. Beth Jordan, Co-Chairs:

Dr. Danisha Williams and Ms. Beth Jordan, Co-Chairs of the Staff Council, gave a brief report. The report was for information only.

6. Action Items:

Academic and Student Affairs Committee - Curator Stacia Brown

6. A. Mental Health First Responders Certificate (Enclosure 5):

Dr. Stevie Lawrence II, Provost and Vice President for Academic Affairs, reviewed the recommendation to offer a Mental Health First Responders Certificate beginning the Fall Semester 2024. Curator Brown moved for approval of the recommendation. Curator Shannon seconded the motion. Motion carried.

6. B. Fall 2024 - Summer 2025 Academic Calendar (Enclosure 6):

Provost Lawrence and President Moseley reviewed the attached Academic Calendar for Fall 2024 - Summer 2025. Curator Brown moved for approval of this Academic Calendar as presented. Curator Shannon seconded the motion. Motion carried.

Budget and Finance Committee - Curator Richard Popp

6. C. Request to Purchase Equipment from Illumina (Enclosure 7):

Curator Popp, Chair of the Budget and Finance Committee, reviewed the request from Cooperative Research to purchase equipment, NextSeq 1000, an instrument that can provide automated generation of DNA clonal clusters by bridge amplification, sequencing, primary analysis, and secondary analysis, from Illumina for \$226,883.24. Resources for the purchase of this equipment will be from federal funding. Curator Popp moved for approval of the recommendation. Curator Callahan seconded the motion. Motion carried.

6. D. Request to Purchase Equipment from Lyncee Tec (Enclosure 8):

Curator Popp reviewed the request from Cooperative Research to purchase equipment, DHM-T, a digital holographic and confocal inverted microscope, from Lyncee Tec SA for \$239,964.97. Resources for the purchase of this equipment is from federal funding. Curator Popp moved for approval of the recommendation. Curator Callahan seconded the motion. Motion carried.

6. E. Tuition, Fees, and Room and Board Increases for FY25 (Enclosure 9): Curator Popp reviewed the attached Tuition, Fees, and Room, and Board increases for FY 25. Curator Popp moved for approval of the recommendation as presented. Curator Callahan seconded the motion. Motion carried.

6. F. Ellucian 5-year Renewal (Enclosure 10): Curator Popp stated that this item is being tabled today and will be revisited during the next Board meeting.

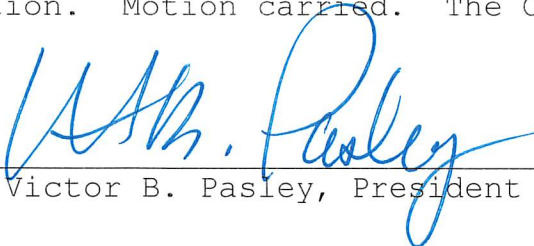
6. G. Network Infrastructure Upgrade (Enclosure 11): Curator Popp reviewed the recommendation to upgrade the Campus Network Infrastructure with InfiniTech totaling \$430,004.38. Funding for this project is part of the Department of Commerce Connecting Minority Communities Pilot Program grant. Curator Popp moved for approval of the recommendation. Curator Callahan seconded the motion. Motion carried.

6. H. Dawson Hall Renovation Budget (Enclosure 12): Curator Popp moved that the budget for the Dawson Hall Renovation Project be increased for a total not to exceed \$23,256,703. The initial budget for this project was \$20,256,703. Curator Callahan seconded the motion. Motion carried. Curator Brown voted "no" on the motion.

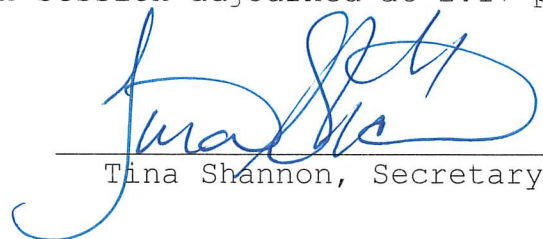
7. A-D. Informational Reports (Enclosures 13-17): Vice Presidents and Executive Directors gave brief reports from their respective areas. The reports were for the Board's information only and required no action.

8. Other Business:
There was no Other Business for discussion in the Open Session.

9. Motion for Adjournment:
Curator Callahan moved for adjournment of the Open Session of the Lincoln University Board of Curators. Curator Popp seconded the motion. Motion carried. The Open Session adjourned at 2:17 p.m.



Victor B. Pasley, President



Tina Shannon, Secretary

Academic Calendar

Fall 2024–Summer 2025

Fall 2024

Month	Date	Days	
Aug.	12-13	M-T	Fall Faculty and Staff Institute
	14-16	W-F	<ul style="list-style-type: none"> • Advisement and registration for all students • All tuition and fees due and payable at the time of registration
	16	Fri	FINAL day to pay tuition/fees for Fall 2024 1st 8-week and 16-week courses in full, or to set up a satisfactory payment plan to avoid risk of classes being deactivated
	17-23	S-F	Late registration with fee assessed
	19	Mon	FIRST DAY OF CLASSES
	19-23	M-F	DROP-ADD WEEK for students already registered for current semester (16wk) or 1 st eight-week classes; registration for 2 nd 8-week classes continues
	23	Fri	<ul style="list-style-type: none"> • Last day to add classes for 1st 8-week and 16-week sessions • Final business day to drop a 1st 8-week or 16-week class without financial/academic obligations • Last day to use book advances/vouchers
Sept.	2	Mon	LABOR DAY (University closed for holiday)
	3	Tues	2024-2025 parking permits required on all vehicles parked in the LU parking lots
	5	Thur	FALL CONVOCATION (11 AM - Mitchell Auditorium)
	16	Mon	<ul style="list-style-type: none"> • CONSTITUTION DAY • “X” and “I” grades due in the Office of the Registrar
	18	Wed	Last day for candidates to file and pay for degrees for Fall 2024 semester graduation
	23	Mon	Last day to drop classes or withdraw from the University for the 1 st 8-week session
Oct.	1	Tues	<ul style="list-style-type: none"> • FAFSA available for 2025–2026 academic year • Last day to file for comprehensive examinations and/or portfolios for Master’s and specialist degree candidates
	11	Fri	Midterm grades posted by 12 noon
	12	Sat	1 st 8-week classes end
	14	Mon	<ul style="list-style-type: none"> • First day of Fall 2024 2nd 8-week classes • Final grades posted for the 1st 8-week session by 12 noon
	15	Tues	<ul style="list-style-type: none"> • Last day to register for the 2nd 8-week session • All tuition and fees due and payable for 2nd 8-week session
	17	Thur	Comprehensive examinations for Master’s degree candidates (1:00 PM to 5:00 PM CST)
	18	Fri	Final day to drop 2 nd 8-week class without financial/academic obligations

	21-25	M-F	ASSESSMENT WEEK: Major Field Exams, General Education Test, and student surveys
	28	Mon	<ul style="list-style-type: none"> • Advanced registration for Spring 2025 semester begins • All tuition and fees due and payable at the time of registration
Nov.	8	Fri	Last day to withdraw from a course for the 2 nd 8-week and/or 16-week sessions
	11	Mon	VETERANS DAY (University closed for holiday)
	25-29	M-F	THANKSGIVING BREAK (Campus closed 11/27-29)
Dec.	2	Mon	Classes resume
	7	Sat	Fall 2024 classwork ends
	9-12	M-Th	Fall 2024 FINAL EXAMINATIONS
	16	Mon	Final grades posted by 12 noon

SPRING 2025

Jan.	8	Wed	Spring Institute
	9-10	Th-F	<ul style="list-style-type: none"> • Advisement and registration for all students • All tuition and fees due and payable at the time of registration
	10	Fri	FINAL day to pay tuition/fees for Spring 2025 1st 8-week and 16-week courses in full, or to set up a satisfactory payment plan to avoid risk of classes being deactivated
	11-17	S-F	Late registration with fee assessed
	13	Mon	FIRST DAY OF CLASSES
	13-17	M-F	DROP-ADD WEEK for students already registered for current semester (16wk) or 1 st 8 classes; registration for 2 nd 8-week classes continues
	16	Thur	FOUNDERS DAY - CONVOCATION
	17	Fri	<ul style="list-style-type: none"> • Last day to add classes for 1st 8-week and 16-week sessions • Final business day to drop a 1st 8-week or 16-week class without financial/academic obligations • Last day to use book advances/vouchers
	20	Mon	MARTIN LUTHER KING'S BIRTHDAY (University closed for the holiday)
Feb.	3	Mon	"X" and "I" grades due in the Office of the Registrar
	10	Mon	LINCOLN'S BIRTHDAY celebrated (University closed for the holiday)
	11	Tues	Last day for candidates to file and pay for degrees for Spring 2025 semester graduation
	18	Tues	Last day to withdraw from a course in the 1 st 8-week session
	24	Mon	Last day to file for comprehensive examinations and/or portfolios for Master's and specialist degree candidates
Mar.	7	Fri	Midterm grades posted by 12 noon
	8	Sat	1 st 8-week classes end
	10	Mon	Final grades posted for the 1 st 8-week session by 12 noon
	10-14	M-F	SPRING BREAK

	17	Mon	<ul style="list-style-type: none"> Classes resume 2nd 8-week classes begin Advanced registration for Summer and Fall 2025 semesters begins All tuition and fees due and payable at the time of registration
	18	Tues	<ul style="list-style-type: none"> Last day to register for 2nd 8-week classes All tuition fees due and payable at the time of registration
	20	Thur	Comprehensive examinations for Master's degree candidates (1:00 PM to 5:00 PM CST)
	24-28	M-F	ASSESSMENT WEEK: Major Field Exams, General Education Test, and student surveys
Apr.	17	Thur	<ul style="list-style-type: none"> HONORS CONVOCATION (11 a.m.: Richardson Auditorium) Last day to withdraw from a course for this 2nd 8-week and/or 16-week sessions
	18	Fri	CAMPUS FREE DAY
May	1-2	Th-F	Final Examinations for May graduates
	3	Sat	Spring 2025 classwork ends
	5-8	M-Th	Spring 2025 FINAL EXAMINATIONS
	9-10	F-S	Spring 2025 COMMENCEMENT CEREMONIES
	12	Mon	Final Grades posted by 12:00 noon

Summer Intersession 2025

May	9	Fri	FINAL day to pay tuition/fees for Summer Intersession, or to set up a satisfactory payment plan to avoid risk of classes being deactivated
	12-23		Summer Intersession 2025
	27	Tues	Final Grades posted by 12:00 noon

Summer 2025


May	23	Fri	FINAL day to pay tuition/fees, in full, or set up a satisfactory payment plan to avoid risk of classes being deactivated
	26	Mon	MEMORIAL DAY (Campus Closed)
	27-29	T-Th	<ul style="list-style-type: none"> Advisement and registration for all students All tuition and fees due and payable at the time of registration
	27	Tues	<ul style="list-style-type: none"> SUMMER 2025 CLASSES BEGIN Final Day to drop a 1st 4-week class without financial/academic obligations
	29	Thur	<ul style="list-style-type: none"> Final Day to drop an 8-week class without financial/academic obligations Final Day to use book advances/vouchers

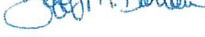
June	4	Wed	<ul style="list-style-type: none"> • Final day to file for comprehensive examinations and/or portfolios for Master's and specialist degree candidates • Final day to drop 1st 4-week class
	9	Mon	Final day to file and pay for degrees for Summer 2025 graduation
	15	Sun	DEADLINE FOR FALL 2025 INCOMING FRESHMAN PRIORITY APPLICATIONS
	19	Thur	JUNETEENTH (University closed for holiday)
	23	Mon	1 st 4-week classes end
	24	Tues	1 st 4-week session final examinations
	25	Wed	<ul style="list-style-type: none"> • 2nd 4-week session begins • Final Day to drop a 2nd 4-week class without financial/academic obligations • Comprehensive examinations for Master's degree candidates
	27	Fri	<ul style="list-style-type: none"> • Final grades for 1st 4-week session posted by 12:00 noon
July	3	Thur	JULY 4 TH INDEPENDENCE DAY celebrated (Campus closed)
	7	Mon	SUMMER BRIDGE PROGRAM BEGINS
	8	Tues	ASSESSMENT DAY: Major Field Exams, General Education Test, and student surveys
	22	Tues	SUMMER 2025 CLASSES END
	23	Wed	SUMMER 2025 FINAL EXAMINATIONS
	26	Sat	SUMMER BRIDGE PROGRAM ENDS
	28	Mon	Final grades for Summer 8-week session posted by 12:00 noon



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TO: Lincoln University Board of Curators

THROUGH: John B. Moseley, Ed.D., President 

FROM: Jeffrey Barlow, VP Administration and Finance 

DATE: April 17, 2024

SUBJECT: Action Item: Tuition, Fees and Room and Board Increases

In consultation with the Budget Committee made up of faculty and staff and discussions with the President, the following recommendations are presented for your review and approval with effective dates of August 1, 2024.

1. Increase tuition rates by 4%. This increase is applicable for all tuition categories except dual credit currently. We are also proposing a \$7 increase on the building maintenance fee.

	Current Tuition	Proposed	% Increase	Amount of Increase
Tuition Rates				
Flat Rate (12-18) - In	\$ 3,685.50	\$ 3,833	4.0%	\$ 147.42
Flat Rate (12-18) - Out	\$ 7,481.25	\$ 7,781	4.0%	\$ 299.25
Undergraduate In-State	\$ 245.70	\$ 256	4.0%	\$ 9.83
Undergraduate Out-State	\$ 498.75	\$ 519	4.0%	\$ 19.95
Undergraduate - FLW - Non Nursing	\$ 253.05	\$ 263	4.0%	\$ 10.12
Graduate In-State	\$ 340.20	\$ 354	4.0%	\$ 13.61
Graduate Out-State	\$ 632.10	\$ 657	4.0%	\$ 25.28
Dual Credit	\$ 75.00	\$ 75	0.0%	\$ -
Mandatory Fees				
Activity Fees (per credit hr)	\$ 150.00	\$ 150	0.0%	\$ -
Building Mtn Fee (per semester)	\$ 133.00	\$ 140	5.3%	\$ 7.00
Technology Fee (per semester)	\$ 175.00	\$ 175	0.0%	\$ -
Athletic Fees (per credit hour)	\$ 150.00	\$ 150	0.0%	\$ -
Wellness Fee (per semester)	\$ 75.00	\$ 75	0.0%	\$ -
Health Fee (per semester)	\$ 100.00	\$ 100	0.0%	\$ -

Rationale for change: We are projecting a 5% decline due to a combination of census data and changes in the federal PELL program that have delayed award packages. Additionally, 4% was the average for the other (Council on Public Higher Education (COPHE) institutions in Missouri.

- Increase Room Rates as shown below and include a 5% rate increase for board charges as indicated in the following charts.

Current & Proposed Residential Life Room Rates - August 1, 2024

Room Type	Current Rate	Proposed Rate	Difference
Residence Hall			
Anthony - Double w/Shared Bath	\$ 2,508.45	\$2,684	\$ 175.59
Anthony - Single/Private Bath	\$ 3,376.80	\$3,613	\$ 236.38
Anthony - Single w / Shared Bath	\$ 2,924.25	\$3,129	\$ 204.70
Anthony Private Double w / Private Bath	\$ 3,545.85	\$3,794	\$ 248.21
Bennett -Double Room w/Shared Bath	\$ 2,508.45	\$2,684	\$ 175.59
Bennett - Single room w/ Private Bath	\$ 3,376.80	\$3,613	\$ 236.38
Bennett - Private Double w / Shared Bath	\$ 3,689.70	\$3,948	\$ 258.28
Bennett - Triple Rate	\$ 1,672.30	\$2,100	\$ 427.70
Bennett - Quad Rate	\$ 1,254.00	\$1,595	\$ 341.00
Hoard - Double w / Shared Bath	\$ 2,508.45	\$2,684	\$ 175.59
Hoard - Double w / Private Bath	\$ 3,545.85	\$3,794	\$ 248.21
Martin - Double Room	\$ 2,035.95	\$2,250	\$ 214.05
Martin - Private Double Room	\$ 3,308.55	\$3,540	\$ 231.60
Martin - Quad Rate	\$ 1,017.98	\$1,895	\$ 877.02
Perry - Double Room	\$ 2,035.95	\$2,250	\$ 214.05
Perry - Private Double Room	\$ 3,308.55	\$3,540	\$ 231.60
Perry Triple Rate	\$ 1,357.00	\$1,895	\$ 538.00
Tull - Double w/shared Bathrooms	\$ 2,508.45	\$2,684	\$ 175.59
Tull - Private w / Shared Bath	\$ 3,689.70	\$3,948	\$ 258.28
Tull - Triple Rate	\$ 1,672.30	\$2,100	\$ 427.70
Sherman - Double w / Shared Bath	\$ 2,856.00	\$3,056	\$ 199.92
Sherman - Private w / Shared Bath	\$ 3,736.95	\$3,999	\$ 261.59
Sherman - Single w / Shared Bath	\$ 3,186.75	\$3,410	\$ 223.07
Yates - Double w / Shared Bath	\$ 2,508.45	\$2,684	\$ 175.59
Yates - Private Double w / Private Bath	\$ 3,545.85	\$3,794	\$ 248.21

Rationale for change: Increases are necessary due to inflationary costs and facilities/custodial contracts. That contract is up for bid soon and will increase costs. Most are an increase of 7%.

Current Board Rates

Meal Plan	
Unlimited Meals	\$ 2,063.25
5 Meals	\$ 611.10
3 Meals	\$ 367.50
14 Meals Summer	\$ 938.70

Proposed Board Rates (5% increase) August 1, 2024

Meal Plan	Proposed	Difference
A. Unlimited Meals with \$150 Flex per semester	\$ 2,166	\$ 103.16
B. 4 Meals per week plus \$120 flex per semester	\$ 642	\$ 30.56
New Meal Plan add on - \$150 Flex	\$ 150	\$ -
New Meal Plan add on - \$200 Flex	\$ 200	\$ -
Computer Students have option of A or B and Residential Students must have unlimited meal plans.		

Rationale for change: This 5% increase is necessary due to inflationary increases in utilities, contractual increases and because of a new food services contract.

Current & Proposed Summer Room and Board Rates:

Summer Room Rates	Current	Increase	Proposed Rate	Difference
Double Room (Designated Halls)	\$ 945.00	7%	\$ 1,011	\$ 66.15
Single Room (Designated Halls)	\$ 1,045.80	7%	\$ 1,119	\$ 73.21
14 Meal Plan	\$ 938.70	5%	\$ 986	\$ 46.94

Rational is the same as above. Comparison rates will be available for discussion. All rates have been rounded to whole dollars.

Room & Board Comparisons		Room Type	Lowest Housing	Meal Plans	Combined
Harris-Stowe State University		Double	\$3,484	\$1,430	\$4,914
Southeast Missouri State University		Double	\$2,950	\$1,835	\$4,785
University of Central Missouri		Double	\$3,264	\$2,016	\$5,280
Missouri State University		Double	\$3,305	\$1,514	\$4,819
University of Missouri - Columbia		Double	\$3,603	\$1,925	\$5,528
Truman State University		Double	\$2,945	\$2,103	\$5,048
Lincoln University	Current	Double	\$2,036	\$2,063	\$4,099
Lincoln University	Proposed	Double	\$2,250	\$2,166	\$4,416

**A few institutions have listed their new Fall 2024 rates. Most are current rates for the 2023-2024 academic year.*

The Board of Curator's approval of all the above proposed fees is requested.