

## **Non-Academic Holiday Schedule Fiscal Year 2024-2025**

<b>Holiday</b>	<b>Date</b>	<b>Day</b>
1. Independence Day	July 4, 2024	Thursday
2. Labor Day	September 2, 2024	Monday
3. Veterans Day	November 11, 2024	Monday
4. Thanksgiving Holiday	November 28 & 29, 2024	Thursday & Friday
5. Christmas Holiday	December 24 & 25, 2024	Tuesday & Wednesday
6. New Year's Holiday	December 31, 2024, and January 1, 2025	Tuesday & Wednesday
7. Martin Luther King Jr Day	January 20, 2025	Monday
8. Lincoln's Birthday	February 10, 2025	Monday
9. Spring Recess*	March 10-14, 2025	Monday-Friday
10. Free Day	April 18, 2025	Friday
11. Memorial Day	May 26, 2025	Monday
12. Juneteenth	June 19, 2025	Thursday

Essential services (KJLU, Physical Plant, Campus Police, and Library) are to post a separate schedule, so that operations are not disrupted. Copies of these schedules are to be forwarded to the Office of Human Resources, 101 Young Hall.

As a cost saving measure, the University will be closed from end of business Friday, December 20, 2024, through Wednesday, January 1, 2025; it will open again for regular business on Thursday, January 2, 2025. Unit heads (cabinet level administrators) will determine what personnel in their units will be needed to perform essential services during the Christmas/New Year's period.

\*All offices will remain open during the Spring Recess with reduced staffing. Each employee is to be allotted two (2) days off during this week.